

BOARD OF SUPERVISORS

MADISON COUNTY, MISSISSIPPI

Department of Engineering
Tim Bryan, P.E., PTOE, County Engineer

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MEMORANDUM

October 16, 2025

To: Casey Brannon, Supervisor, District I
Trey Baxter, Supervisor, District II
Gerald Steen, Supervisor, District III
Karl Banks, Supervisor, District IV
Paul Griffin, Supervisor, District V

From: Tim Bryan, P.E., PTOE
County Engineer

Re: Supplemental Agreement No. 1
Stribling Road from Highway 463 to Dewees Road

The Engineering Department requests approval of this Supplemental Agreement #1 with Garver, LLC in the amount of \$679,343.45 for the right-of-way acquisition phase of their project, the design a roundabout at the intersection of Stribling Road at Camden Crossing, design of a new entrance into Hartfield neighborhood, and alternate roadway section analysis.

The original contract was signed and dated on November 18, 2024, with the original contract cost of \$803,000.00. With the addition of Supplemental Agreement #1, the revised total contract is \$1,482,343.45.

CASEY BRANNON
District One

TREY BAXTER
District Two

GERALD STEEN
District Three

KARL M. BANKS
District Four

PAUL GRIFFIN
District Five



**EXHIBIT D
(FORM OF AMENDMENT)**

**AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT
Madison County Board of Supervisors
Stribling Road from Hwy 463 to Dewees Road
Project No. 2401883**

AMENDMENT NO. 1

This Amendment No. 1, effective on the date last written below, shall amend the original contract between the Madison County Board of Supervisors ("**Owner**") and Garver, LLC ("**Garver**"), dated November 4, 2024 (the "**Agreement**").

This Amendment No. 1 adds to the Scope of Services to include the **Field Surveys, Plats, and Deeds; Right-of-Way Services; Civil Engineering Design of a Roundabout at Stribling Road and Camden Crossing; Civil Engineering Design of a New Entrance to Hartfield Residential Development; and Analyses of Alternate Roadway Section.**

The Agreement is hereby modified as follows:

EXHIBIT A – SCOPE OF SERVICES

Exhibit A of the Agreement is hereby amended to add the following:

12. FIELD SURVEYS, PLATS, AND LEGAL DESCRIPTIONS (Tice Engineering and Surveying, Inc. as a Subconsultant)
 - A. Field Surveys
 1. Existing property boundary information will be collected for parcel(s) affected by the proposed project and to be acquired by the Owner, as needed to accurately describe the parcel. This information includes monumentation, fences, and any physical improvements located within the parcel(s) to be acquired. This amendment does not include the work required for the determination of existing right-of-way, which was included in the original agreement.
 2. Property boundary corners will be established for each parcel to be acquired.
 3. All field survey methods, equipment, and materials shall conform to the Standards of Practice for Surveying in Mississippi.
 - B. Plats and Legal Descriptions
 1. A metes and bounds legal description will be written for each parcel to be acquired, for the purposes of conveyance.
 2. A boundary survey plat will be developed for each parcel to be acquired, for the purposes of conveyance. Each plat shall contain the seal of a Professional Surveyor registered in Mississippi.
 3. Property corners for each parcel to be acquired shall be with a one-half inch iron rod with cap.
 4. All survey plats and legal descriptions shall conform to the Standards of Practice of Surveying in Mississippi.



13. RIGHT-OF-WAY SERVICES (ROW Technology, Inc. as a Subconsultant)

- A. General: Right-of-way services will be provided in accordance with MDOT's Local Public Agency (LPA) Right-of-Way Operations Manual.
- B. Specifically, right-of-way services includes assisting the Owner with the following:
 - 1. Title Services
 - 2. Appraisal Services
 - 3. Appraisal Review Services
 - 4. Acquisition Services

14. STRIBLING ROAD AND CAMDEN CROSSING ROUNDABOUT

- A. General: The traffic analysis in the original scope of work recommended intersection improvements at Stribling Road and Camden Crossing. The analysis was expanded to compare the performance of a traffic signal with a roundabout, with the roundabout being the preferred alternative.
- B. Field Surveys (Tice Engineering and Surveying, Inc. as a Subconsultant)
 - 1. Complete a survey of all topographic features located within the anticipated limits of construction of the aforementioned intersection improvements. These features were located outside of survey limits from the original scope of work.
 - 2. Establish the existing Camden Crossing roadway right-of-way within the anticipated limits of construction of the aforementioned intersection improvements.
 - 3. Locate all existing overhead utilities and underground utilities along Camden Crossing as marked in response to Mississippi 811 locate request.
- C. Civil Engineering Design
 - 1. Provide conceptual geometric layout(s) of improvements to the County Engineer for review and concurrence.
 - 2. Develop a 3D model of the intersection improvements for the purpose of estimating quantities.
 - 3. Provide construction plan sheets at preliminary and final design levels to be incorporated in the construction plan set. These sheets shall include but not be limited to typical sections, plan/profile, storm drainage (if not included on plan/profile, intersection details, form grades, pavement marking, permanent signs, traffic control, and sequence of construction.
 - 4. Incorporate additional pay items and/or quantities from intersection improvements into the overall cost estimates to be provided at the preliminary and final submission levels, as per the original agreement.

15. HARTFIELD DRIVE RELOCATION

- A. General
 - 1. The traffic analysis in the original scope of work recommended that a new entrance to Hartfield Subdivision be constructed due to the close proximity of the existing entrance to the intersection of Stribling Road and Highway 463. Alternative locations being considered are at the Wendy Lane cul-de-sac located east of the existing entrance, or a connection to Gluckstadt Road through the adjacent commercial property to the south. The new entrance location has not be determined at this time.
 - 2. Garver will assist Madison County in coordinating and meeting with Hartfield HOA regarding various access alternatives.



- B. Field Surveys (Tice Engineering and Surveying, Inc. as a Subconsultant)
 - 1. Complete a survey of all topographic features located within the anticipated limits of construction of the relocated access drive.
 - 2. Establish the existing Hartfield Drive right-of-way within the anticipated limits of construction of the relocated entrance drive.
 - 3. Locate all existing overhead utilities and underground utilities along Hartfield Drive as marked in response to Mississippi 811 locate request.
 - C. Geotechnical Investigation (Terracon as a Subconsultant)
 - 1. Field exploration (borings) and laboratory testing will be conducted as necessary to estimate subsurface conditions along the proposed alignment of the new entrance drive and to provide a general pavement recommendation.
 - 2. An addendum to the original report containing the results of the additional investigation will be provided.
 - D. Civil Engineering Design
 - 1. Provide conceptual roadway layout(s) of improvements to the County Engineer for review and concurrence.
 - 2. Develop a 3D model of the intersection improvements for the purpose of estimating quantities.
 - 3. Provide construction plan sheets at preliminary and final design levels to be incorporated in the plan set. These sheets shall include but not be limited to typical sections (based on geotechnical recommendations), plan/profile, storm drainage (included on plan/profile), intersection details, form grades, pavement marking, permanent signs, traffic control, and sequence of construction.
 - 4. Incorporate additional pay items and/or quantities from intersection improvements into the overall cost estimates to be provided at the preliminary and final submission levels, as per the original agreement.
16. ALTERNATE ROADWAY SECTION ANALYSIS
- A. General
 - 1. Garver will investigate the feasibility of a 3-lane option for the portion of Stribling Road west of McMillon Road to Highway 463. This will involve additional services in the areas of traffic analyses capacity, revisions to the 3-D roadway model; impacts to adjacent property and utilities, quantity computations, and cost estimating.



EXHIBIT B – PAYMENT

Exhibit B of the Agreement is hereby amended to add the following:

WORK DESCRIPTION	FEE AMOUNT	FEE TYPE
Field Surveys, Plats, and Legal Descriptions	\$70,000.00	Cost Plus Fixed Fee
Right-of-Way Services	\$302,900.00	Cost Plus Fixed Fee
Stribling Road and Camden Crossing Roundabout	\$117,800.36	Cost Plus Fixed Fee
Hartfield Drive Relocation	\$86,921.20	Cost Plus Fixed Fee
Alternate Roadway Analyses	\$39,925.28	Cost Plus Fixed Fee
Project Management (+/-10% of above fees)	\$61,796.62	Cost Plus Fixed Fee
TOTAL FEE THIS WORK AMENDMENT	\$679,343.45	
Original Contract Total	\$803,000.00	Cost Plus Fixed Fee
NEW CONTRACT TOTAL	\$1,482,343.45	

This Amendment may be executed in two (2) or more counterparts each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, Owner and Garver have executed this Amendment effective as of the date last written below.

Madison County Board of Supervisors

Garver, LLC

By: _____
Signature

By: Wayne Buck
Signature

Name: _____
Printed Name

Name: WAYNE BUCK
Printed Name

Title: _____

Title: ROADWAY PRACTICE LEADER

Date: _____

Date: 10/16/2025

Attest: _____

Attest: M. S. Wells